



Minutes of the September 20, 2022 Regular Meeting of the Board of Trustees of Community College District 535

The 780th meeting of the Board of Trustees of Community College District 535 was conducted on September 20, 2022 at Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 5:28 p.m. in room 1275, Chair Paul Kotowski called the meeting to order.

Trustee Bush called the roll:

Mr. Paul Kotowski	Chair	Present
Dr. Wendy Yanow	Vice Chair	Present
Dr. Gail Bush	Secretary	Present
Ms. Martha Burns		Absent
Mr. Benjamin Salzberg		Absent
Mr. William Stafford		Present
Ms. Marie Lynn Toussaint		Present
Mr. Akash Patel	Student Trustee	Present

Chair Kotowski asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and litigation.

Student Trustee Patel made the motion, seconded by Trustee Yanow.

Trustee Bush called the roll:

Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Patel	Aye

Also present in room 1275 were Dr. Joianne Smith, President; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Karl Brooks, CSSO/Vice President for Student Affairs; and Mr. Edwin Chandrasekar, CFO/Vice President for Administrative Affairs.

At 5:56 p.m., Chair Kotowski asked for a motion to adjourn the closed session meeting. Student Trustee Patel made the motion, which was seconded by Trustee Yanow. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Kotowski called the regular meeting of the Board of Trustees to order at 6:06 p.m. in room 1506.

Trustee Bush called the roll:

Mr. Kotowski	Chair	Present
Dr. Yanow	Vice Chair	Present
Dr. Bush	Secretary	Present
Ms. Burns		Present
Mr. Salzberg		Absent
Mr. Stafford		Present
Ms. Toussaint		Present
Mr. Patel	Student Trustee	Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Karl Brooks, CSSO/Vice President for Student Affairs; Mr. Edwin Chandrasekar, CFO/Vice President for Administrative Affairs; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Ms. Juletta Patrick Pippen, AVP Student Affairs/Dean of Equity, Access and Diversity; Ms. Katherine Sawyer, Chief Advancement Officer.

Administrators: Dr. Andrea Lehmacher, Director of Marketing; Dr. Ruben Howard II, Director of Workforce Curriculum; Ms. Linda Korbel, Dean of Liberal Arts; Mr. Matt Huber, Dean of Enrollment Management; Dr. Ruth Williams, Assistant VP for Academic Affairs/Dean of Curriculum and Instruction; Dr. Cheryl Warmann, Registrar/Director of Student Financial Support; Mr. Steve Butera, Director of Communications and Media Relations; Dr. Rick Daniels, Director of Student Life and Campus Inclusion; Mr. Prashant Shinde, Chief Information Officer.

Union Leaders: Dr. Suzanne Ziegenhorn, Full-Time Faculty; Dr. Cheryl Thayer, Adjunct Faculty; Ms. Heather Jakob-Short, Classified Staff Association.

Faculty: Dr. Katherine Schuster, Distinguished Professor of Education.

Staff: Ms. Beatriz Sparks, Special Assistant to the Board; Mr. Jonathan McFarlane, Media Services; Ms. Vinita Shah, Media Services.

Students: Michael Perez.

Pledge of Allegiance – Chair Kotowski asked Trustee Toussaint to lead the pledge.

Approval of Minutes

Chair Kotowski asked for a motion for the approval of the minutes of the August 16, 2022 meeting of the Board of Trustees. Student Trustee Patel made the motion which was seconded by Trustee Kotowski. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Condolences

- To the family of Terry Trobec, Professor Emeritus of Biology, who passed away on August 13.
- To Trustee Toussaint on the loss of her mother on August 17.

Congratulations

- To Sr. Financial Aid Advisor, Connie Negron on the birth of a second granddaughter.
- To Provost/VP for Academic Affairs, Dr. Ileo Lott on being selected into the 2022-2023 cohort of the Aspen Rising President's Fellowship.
- To Chief Advancement Officer Katherine Sawyer who was appointed to serve in the Board of Directors of the Association of Governing Boards of Universities and Colleges (AGB).
- To Manager of Student Life and Campus Inclusion, Krissie Harris, who was appointed to serve as Second Ward City Council Member for the City of Evanston. Krissie is a long-time Evanston resident and is a member of several community organizations.
- President Smith recognized the faculty members who traveled to Ghana and Togo this summer as part of the Fulbright-Hays Trip. Katherine Schuster, Coordinator of Global Studies and Co-lead for the trip, presented a gift to the College.

Happenings

- Fall Fest took place on September 7 at the Skokie campus, and September 8 at the Des Plaines campus. We had over 45 clubs/organizations and departments/programs table at each campus. Over 425 students joined in the fun along with over 140 employees.
- President Smith invited the College community to attend and participate in events for LatinX Heritage Month coordinated by the Office of Student Life and Campus Inclusion.
- A Midsummer Night's Dream opened in the Footlik Theater last weekend and performances take place through September 25.
- Distinguished Alumni will be celebrated on September 29 at 6 p.m.

Foundation Liaison Report

The Educational Foundation has raised approximately \$160,000 in private support this fiscal year. Recent gifts of note include:

- A \$10,000 gift from Trustee Emerita Dr. Joan DiLeonardi to open a new endowed scholarship in the name of former Trustee Emory Williams. The scholarship will support students in the Emory Williams Academy for Black Men.
- A \$2,500 gift from former employee Katie Hunt to grow the principal of the endowment she established in her father's name.
- A \$3,000 gift from Mather in Evanston to launch the Mather Scholarship for Health Professionals.
- A \$2,500 gift from Gary and Pat Joyce to continue support of the Joyce Properties Scholarship.

The Foundation Board's quarterly meeting took place on September 7 where the Board approved a \$50,000 budget to hire a campaign feasibility study consultant with an interest in assessing readiness for a major gifts campaign focused on building private donor support for the college's fundraising priorities emerging from the new strategic plan and facilities master plan. The Foundation Board will hold a retreat in November to discuss fundraising priorities and to begin to construct their next strategic plan.

College and Foundation board representatives are also scheduled to review the shared MOU this fall in light of the art collection ownership transfer and for any other updates needed as part of the bi-annual review identified in the agreement.

As indicated during our Joint Board meeting earlier this evening, Trustees are invited to participate in upcoming events in November.

- On November 1, the Foundation will host a Spotlight event on the college's Health Care Programs. Sponsored by NorthShore HealthSystem, the event will begin at 6 p.m. in the Lee Center.
- On Saturday, November 5, the annual Donor Appreciation Brunch will take place in-person in the TenHoeve Center on the Des Plaines campus. Trustees are asked to RSVP for both events with the President's office or Foundation office.

The Foundation Board's next quarterly meeting will take place on December 7.

ICCTA Liaison Report

Trustee Kotowski attended an ICCTA meeting in Springfield on September 9-10. Trustees from all over the state of Illinois gathered at an initial roundtable to discuss pre-selected topics including enrollment strategies. Chair Kotowski shared that the big takeaway from this session is that every single community college in Illinois is facing enrollment challenges, and that he feels confident that Oakton is doing a good job with its marketing strategies, and the elaborate plans with high schools.

The main theme of the meeting was workforce development. COVID-19 has changed the market in significant ways, technology is changing rapidly, and community colleges need to find a way to prepare students to meet the demands of an ever-changing labor market. The biggest concern is access to the labor market now that major employers have decided to relocate. Partnerships with employers and community colleges are crucial, and community colleges should provide students with pathways and stackable credentials. Dr. Charlotte Warren from Lincoln Land Community College advocated for a shift towards competency-based education that is less focused on credit-hours, and based on a pass/fail grading system for technical programs. Many large employers are offering their own certificate programs which creates more competition for community colleges where students can get wrap-around services.

Chair Kotowski also attended the Diversity Committee meeting where they work on formal policy, and ICCTA adopted a neurodiversity inclusion statement (<https://www.communitycolleges.org/mission-vision-dei-anti-racism-and-neurodiversity-inclusion-statements>). The statement was drafted by Maureen Dunne, President of ICCTA/Chair of College of DuPage Board of Trustees. Chair Kotowski indicated that he would like Oakton to adopt a similar statement that fits into the Colleges mission that is geared toward equity, diversity, and inclusion.

A new committee was created for the Future of Work, and it will evaluate the labor market in Illinois to help community colleges.

There were no Illinois legislative updates provided during the meeting, but two important decisions were made regarding federal issues:

- There is a broad consensus that ICCTA would be supporting legislation to earmark MAP grants for community colleges. There will be opposition to legislation allowing MAP grant money to be spent on private schools to avoid predatory practices.
- ICCTA will be supporting changes in the Illinois Open Meetings Act which will allow community colleges local control to decide whether or not board members can attend meetings remotely once Governor Pritzker rescinds the emergency executive order.

The next ICCTA meeting will be on November 11 in Downers Grove, Illinois.

Student Trustee Report

Student Trustee Patel shared that during the Fall Fest event, 34 students signed up for SGA membership. The SGA executive board had their first official meeting on August 29 and they were joined by Dr. David Kendrick, Director of Online Learning. Last week they held a roundtable with different clubs and organizations. More senator positions will be available. SGA is now holding meetings on Wednesdays at 2:30 p.m. Mr. Patel invited trustees to attend events to celebrate Latinx History Month.

Student Spotlight

Michael Perez shared that he is thankful for his Oakton experience where he has been provided a pathway to identify a career.

Comments by the Chair – None

Trustee Comments

Trustee Burns shared that she attended a welcome event for the scholars of the Emory Williams Academy for Black Men on September 10, and indicated that she enjoys opportunities to meet with other black people, especially this cohort that seemed excited about the program. She thanked President Smith for making scholars feel that Oakton is prepared for them. She also thanked Dr. Ileo Lott, Dr. Karl Brooks, Dr. Rick Daniels, Ms. Danielle Terry, Professor Mario Borha, Ms. Patricia Muffoletto, Professor Tracy Fulce, Professor Anita Cotton, Professor Will Crawford, Professor Tina Fakhrid-Deen, and everyone who is involved in Black student success.

Report: Strategic Enrollment Management Update

Matt Huber, Dean of Enrollment Management
Dr. Andrea Lehmacher, Director of Marketing

Fall 2022 Enrollment Trends

Oakton

Age Group	Fall 2022		Fall 2021		Fall 2020	
	Enrollment	% Change from Previous Year	Enrollment	% Change from Previous Year	Enrollment	% Change from Previous Year
Under 18	734	-5.5%	777	19.2%	652	-17.2%
18-24	4143	0.2%	4136	-11.1%	4655	-7.4%
Over 24	1867	-7.6%	2020	-10.9%	2267	-7.5%

As of 9/19/22

Source: Oakton Institutional Research

The objectives of Strategic Enrollment Management are to understand and influence future enrollment, align goals, strategies and resources around institutional mission and priorities, and ensure institutional and fiscal health. The SEM team works to create strategies that align with the Oakton Experience, and has been able to accomplish milestones on each step of the experience:

- **Enter College Successfully** – Marketing and visibility: website redesign, organic social media, PR/media relations, campus events, brand awareness and lead generation strategies, and targeted digital campaign.

- **Navigate College** – Comprehensive Recruitment Plan: Target X CRM Recruitment Suite, scholarship opportunities, virtual events, Dual Credit, CTC programs, and administrator calling campaign (fall 2022).
- **Grow Academically and Socially** – Enrollment and Academic Processes and Efficiencies: Online forms, multiple measures of placement, priority registration, waitlist, policy audits, and drop for non-payment changes.
- **Transition to Desired Next Step** – Persistence and Student Success: Persistence Project, Black and Latinx Student Success Program, and National Student Clearinghouse data.

Marketing takes the lead in brand recognition and lead generation strategies, driving prospects into the enrollment funnel to start the SEM process. Once a prospective student inquires, SEM partners in Admission, Academic Advising and Financial Assistance follow up to engage the student's interest and complete the enrollment steps to register for classes. The marketing priorities for FY22 included support of the College's goals, and the SEM plan to increase brand awareness and lead generation and reach targeted audiences to connect to the Oakton Experience.

Spotlight: Administrator Calling Campaign for Fall 2022 – Target audience were students enrolled in spring 2022, not yet enrolled in fall 2022, and students eligible to register for fall 2022 classes. 526 students were contacted, and 206 students registered as of 8/15/2022 (39%).

Strategic Enrollment Management and the Vision 2030 Oakton Strategic Plan:

- **Enter College Successfully** – Marketing and visibility: Brand refresh/name change implementation, website continuous improvement, organic social media, and adult focus in traditional and digital strategies.
- **Navigate College** – Comprehensive Recruitment Plan: Adult students, community outreach, early college, pre-major and career pathways, and ReUp Education (stopouts).
- **Grow Academically and Socially** – Enrollment and Academic Processes and Efficiencies: Ongoing policy audits, Banner financial aid, service platform and hours, course scheduling, chatbot in multiple languages.
- **Transition to Desired Next Step** – Persistence and Student Success: Adult students surveys, civic engagement, Caring Campus, and student experience navigators.

The College is reaching adult students with environmental advertising (billboards, bus tails and bus shelters with adult-focused photography and messaging), direct mail (personalized postcards promoting fall classes were sent to 46,900 prospective adult students in the district), 20-second YouTube ads targeting young adults, and website enhancements to better support programmatic marketing.

The Spring 2023 enrollment campaign that will start in October 2022 will adult and healthcare-focused. Brand refresh/reset is scheduled for January 2023. TV commercials will be launched on January 17, 2023 targeting adults, and parents and influencers of high schoolers. The website will continue to be improved with Search Engine Optimization, content strategy and forms to request information.

Spotlight on stopout students (students who started college and left before earning a credential). There are currently 39 million stopout students as of July 2020. Nearly 60% of this population was last enrolled at a community college. Over a third of people aged 20 to 35 who left college without a credential reside in five states: Florida, Illinois, New York, Texas and California.

The College has an agreement with ReUp to meet students where they are today to determine the right course of action to get where they aspire to be through data science, the ReUp technology platform, and coaching provided by ReUp Success Coaches.

Increasing Enrollment of Adult Students

Objective: Develop a student centered, streamlined/efficient process for students requesting credit for prior learning / Goal: Increase the number of Credit for Prior Learning evaluations by 15%.

Strategies:

- Explore the process at other institutions
- Collaborate with Academic Affairs to process map current process; develop ideal process
- Develop and utilize workflow technology (Hyland OnBase) - IT
- Create online forms - IT
- Create webpage - Marketing
- Educate faculty and staff on the new process - particularly in Admission and OATSS
- Promote the process to adult students - Marketing

Public Participation – None

NEW BUSINESS

Discussion on Evanston Local Marketplace

Trustee Burns asked for a moment to talk about the Evanston Local Marketplace, an e-commerce platform that connects Evanston small businesses to consumers, to other business, and to government buyers. Approximately 70,000 products from 17 vendors are available in the marketplace from Chicago-area small businesses. The platform was presented to Oakton for consideration in January 2022, and members of the Board of Trustees and Oakton leadership met with ELM representatives to discuss a potential partnership, and the IT infrastructure require for implementation. After careful consideration, the College team did not recommend the purchase of the product given the challenges of implementation and integration with the Banner system, which would require a significant investment of time and resources.

Trustee Burns wanted clarification on the recommendation; she expressed she is concerned about the procurement process not being inclusive for minority-owned business, and that she feels that the response from the college does not convey accurately what the conversation was with ELM. She indicated the College has the responsibility to historically correct biases against people of color. She requested the Board of Trustees to include this conversation in a future committee of the whole agenda.

Chair Kotowski asked Trustee Stafford to provide a few comments. Trustee Stafford indicated that the College administration is doing what the Board has asked of them, and after the necessary research on ELM was done, the College provided a recommendation. Trustee Stafford shared that he was part of the conversations with the ELM representatives, and was able to see the whole analysis, and he believes that the number of products and vendors provided by the platform is not adequate for Oakton's needs. There is also the matter of costs of implementation which is not currently feasible. Trustee Stafford affirmed that Oakton wants to do equity work, but the Board also has a fiduciary responsibility, and he doesn't believe that ELM brings much to the table at the present moment. Another issue is that there is no guarantee to obtain the lowest price for many services/products, which is one of Oakton's policies in bidding processes.

Trustee Stafford said that the best way to address equity in the procurement process is to do it at the policy level, and not at the administrator level. The Board should not determine what vendors the College is going to utilize, but provide the necessary policies for equitable selection. Finally, Trustee Stafford shared that he supports the College recommendation not to move forward with ELM.

The specific matter of ELM will not be included in a future agenda, but it was determined that a vendor procurement policy discussion will be included in the Committee of the Whole on October 18, 2022. President Smith indicated that any specific questions regarding the ELM recommendation should be addressed to her, and she will work with her administrative team to provide answers.

9/22-1a Approval of Consent Agenda

Student Trustee Patel offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Kotowski seconded the motion. A voice vote was called and the motion passed unanimously.

9/22-1b Approval of Consent Agenda Items 9/22-2 through 9/22-8

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 9/22-2 through 9/22-8 as listed in the Consent Agenda."

9/22-2 Ratification of Payment of Bills for July 2022

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$6,452,153.80 for all check amounts as listed and for all purposes as appearing on a report dated July 2022."

9/22-3 Acceptance of Treasurer's Report for July 2022

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of July 2022."

9/22-4 Ratification of Payment of Bills for August 2022

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$6,097,875.68 for all check amounts as listed and for all purposes as appearing on a report dated August 2022."

9/22-5 Acceptance of Treasurer's Report for August 2022

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of August 2022."

9/22-6 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

"Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to c as stipulated above, and hereby approves the expenditures in the amount not to exceed \$2,682.00 for all funds listed in items a and b."

9/22-7 Ratification of Payment of Professional Personnel – Fall 2022

"Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the fall semester, 2022; the total payment amount is \$2,739,479.04."

"Be if further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the fall semester, 2022; the total payment amount is \$438,487.07."

9/22-8 Acceptance of a Clinical Practice Agreement

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Human Services: 1 Agreement."

Trustee Kotowski seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye

Ms. Toussaint Aye
 Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

9/22-9 Affirmation of Mission, Vision, and Values

Trustee Toussaint offered: "Be it resolved that the Board of Trustees of Community College District 535 hereby affirms the Mission, Vision, and Values Statement attached hereto."

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

9/22-10 Ratification of Board of Trustees Scholarships for 2022-2023

Trustee Burns offered: "Be it resolved that the Board of Trustees of Community College District 535 ratifies the Board of Trustees' Scholarships for the academic year 2022-2023 to Ken Clowie Merginio, James Oh, Henry Pink, Ani Shrestha and Elya Stumbaugh."

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Ms. Burns Aye
 Dr. Bush Aye
 Mr. Kotowski Aye
 Mr. Stafford Aye
 Ms. Toussaint Aye
 Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

9/22-11 Authorization to Approve September Purchases

Trustee Stafford offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages(s)</u>	<u>Description</u>	<u>Vendor/Location</u>	<u>Amount</u>
9/22-11a	1-2	Elevator Maintenance Four-Year Contract	Urban Elevator Service, Inc Cicero, IL	\$68,597.28
9/22-11b	1	Owner's Representative Services - New Master Plan Projects	Cotter Consulting Chicago, IL	\$865,000.00
9/22-11c	1-2	Master Plan Landscape Projects Design and Engineering	Environmental Consulting & Technology, Inc. Lombard, IL	\$145,600.00
9/22-11d	1	Engineering Services for Electrical Switchgear and Booster Pump Replacement	Kluber Inc. Aurora, IL	\$141,970.00
9/22-11e	1	Trainers for MFG-225 Course	TW Controls LLC Roanoke, VA	\$60,000.00
9/22-11f	1	Kubota Tractors	Burris Equipment Company Waukegan, IL	\$102,738.62

9/22-11g	1	Computer Server Fabric Interconnect Switches	CDW LLC Vernon Hills, IL	\$60,525.40
9/22-11h	1-2	Waste Removal, Recycling Services, Organics Collection	Lakeshore Recycling Systems Rosemont, IL	\$107,651.67
9/22-11i	1	Crowdstrike Cyber Software Rescind Purchase	Crowdstrike, Sunnyvale, CA	(\$114,544.00)
			JensenIT, Des Plaines, IL	\$334,212.33
			GRAND TOTAL	\$1,771,751.30

Trustee Kotowski seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

9/22-12 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. Microsoft Campus Agreement
- b. Baseball Field Repairs
- c. Association of College and University Educators (ACUE) Institutional Teaching Effectiveness Program
- d. Back Wall Monitors
- e. Conference Room Upgrades
- f. ALEKS – Cloud-Based Math Placement Exams and Online Instruction
- g. Design and Engineering Architect Services for Skokie Library
- h. Design and Engineering Architect Services for 1st Floor TenHoeve Center
- i. Design and Engineering Architect Services for Des Plaines 2nd floor Office and Division Suites remodeling
- j. ASANA Project Management Solution

9/22-13 Resolution to Transfer Funds for the Purpose of Future Payment of Post-Retirement Health Care Benefits Costs and Claims

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby approves the following transfer effective for Fiscal Year (FY) 2022: \$8.6 million from the Education Fund to the Retiree Health Insurance Fund for the future payment of OPEB costs and claims.”

Trustee Kotowski seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

9/22-14

Authorization for a Three-Year Partnership Agreement with ReUp Education to Reach Stopout Students

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the agreement with ReUp Education, Inc., a Delaware corporation, with its mailing address at 9901 Brodie Lane, Suite 160 #229, Austin, TX 78748 for a period of three years from the date the program term sheet is fully executed."

Trustee Kotowski seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

9/22-15

Resolution Designating Date, Time and Place for Filing Board of Trustees Nominating Petitions

Trustee Kotowski offered:

"WHEREAS, an election is to be held in Community College District No. 535 on April 4, 2023, for the election of two members of the Board of Trustees, each to serve for a term of six years; and,

WHEREAS, the Election Code and the Public Community College Act direct the Board Secretary to perform certain functions with respect to the receipt and filing of nominating petitions and statements of candidacy, or to designate a representative to perform such functions; and,

WHEREAS, the Board finds it convenient and necessary to designate a member of the College staff to represent the Board Secretary in the performance of such functions, and at the request of and with the concurrence of the Board Secretary, the Board desires to designate the Special Assistant to the Board of Trustees as such representative;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 535, COUNTY OF COOK AND STATE OF ILLINOIS, as follows:

Section 1. The place for receiving and filing nominating petitions and statements of candidacy for the election to be held on April 4, 2023 is hereby designated as Room 1500, Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois 60016.

Section 2. Pursuant to the authority conferred by the Public Community College Act, the Board hereby designates the Special Assistant to the Board of Trustees to represent the Board Secretary in the performance of the Board Secretary's duties with respect to the receipt and filing of nominating petitions and statements of candidacy.

Section 3. The first day for filing petitions for positions on the Board of Trustees of Oakton Community College is Monday, December 12, 2022. The designated representative's office will be open for the receipt and filing of nominating petitions, and statements of candidacy between 8 a.m. and 5 p.m., Monday, December 12 through Friday, December 16, 2022, and between 8 a.m. and 5 p.m. on Monday, December 19, 2022, the last day to file nominating petitions.

Section 4. The procedure to be followed by the designated representative of the Board Secretary for the receipt and filing of nominating petitions and statements of candidacy shall be substantially as follows:

- a) The designated representative of the Board Secretary shall receive petitions in the order presented. The designated representative will mark upon each the date and hour received and the numerical order in which they were received. All petitions filed by persons waiting in line as of 8 a.m. on December 12, 2022, shall be deemed filed as of 8 a.m. Petitions filed by mail and received after midnight on December 12, 2022, and in the first mail delivery to Oakton Community College on December 12, 2022 shall be deemed filed as of 8 a.m. on December 12, 2022. All petitions received thereafter shall be deemed filed in the order of actual receipt.
- b) Where two or more petitions are received simultaneously at the opening hour of the filing period, the designated representative of the Board Secretary shall break ties and determine the order of filing by means of a lottery, as provided by the Election Code.
- c) Where two or more petitions are received simultaneously at the last hour of the filing period, the designated representative of the Board Secretary shall break ties and determine the order of filing by means of a lottery, as provided by the Election Code.”

Trustee Bush seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

9/22-16 Acceptance of Administrator Resignation

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the resignation of Mr. Roberto Valadez, Interim Director of Admissions and Enrollment Services, effective September 30, 2022.”

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

9/22-17 Approval of New Policy

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for approval the proposed new policy 1122 in support of the Oakton College Art Collection, attached hereto.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

9/22-18 Acceptance of Grants

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the attached resolutions, 09/22-19a through 09/22-19h, for the following grants:

- a. Department of Education AANAPISI Grant \$ 300,000.00

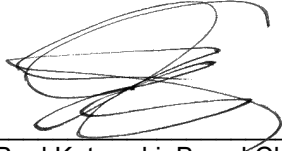
b. ICCB EACE Grant	\$1,955,645.00
c. ICCB CAP-IT Grant	\$ 34,000.00
d. ICCB College Bridge Grant	\$ 220,000.00
e. IL SOS Work Based Skills (Cozzini) Grant.....	\$ 7,879.00
f. IL SOS Work Based Skills (Rivers) Grant	\$ 15,682.00
g. IL SOS Work Based Skills (Trim Tex) Grant	\$ 7,181.00
h. IL SOS Adult Volunteer Literacy Grant.....	\$ 94,532.00
TOTAL	\$2,634,919.00.”

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

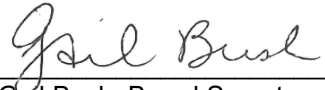
Adjournment

Chair Kotowski announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, October 18 at the Des Plaines Campus.

Student Trustee Patel made a motion to adjourn the meeting, which was seconded by Trustee Kotowski. A voice vote was called and the meeting was adjourned at 7:54 p.m.



Paul Kotowski, Board Chair



Gail Bush, Board Secretary

Minutes recorded by:
Beatriz Sparks
9/2022